



April 2017

Dear Parents,

With only a few more weeks of school remaining for the 2016-2017 school year, our staff and I are reflecting on this past year and already planning for the beginning of school on August 27th. To help us in the planning process, please take a few minutes now and complete the attached forms and return them to the synagogue office at your earliest convenience.

The "early bird" registration deadline is June 30th, so register soon to receive the discount. Please fill out all of the forms completely. The attached forms to return are:

Registration Form

Student Requirements (1 copy to the office and 1 copy for your records)

Tuition Payment Form and Direct Debit or Credit Card Authorization Form

Photography Permission Form

If you know of other members or others in the community who have children eligible for our school, please feel free to pass this information along or have them contact me. Our synagogue policy states that families can send their children to the Gilner Religious School for up to two years starting in kindergarten and ending after third grade, before joining our Beth Shalom family.

The 2017-2018 tentative school calendar is also attached. We look forward to an exciting new year for the Beth Shalom Gilner Religious School.

If you have any questions, please call me at 770-399-5300 or email Linda@bshalom.net.

Please complete these forms and return with your payment options by May 14, 2017.

B'Shalom,

Linda Zimmerman

Director of Lifelong Learning



Congregation Beth Shalom

Gilner Religious School

Student Registration 2017-2018

Date of Registration _____

Student will attend the Tuesday class _____ in person _____ on-line

Student Name _____

Hebrew Name _____

Address _____

City/State _____ Zip _____

Home Phone _____ Student's Birthdate _____ Student's Age _____

Father's Name _____ Mother's Name _____

Father's Hebrew Name _____

Mother's Hebrew Name _____

Father's Occupation _____

Father's Cell Phone _____

Father's Home Address (if different) _____

Mother's Occupation _____

Mother's Cell Phone _____

Mother's Home Address (if different) _____

Student lives with Both Parents Mother Father Other _____

Father's Email _____

Mother's Email Address _____

**Congregation Beth Shalom Religious School
Emergency Medical Information
2017-18**

Child's Name Special Medical Information

In case of emergency, please reach me at:

Mother _____ Father _____

If we cannot be reached, please call:

Name _____ Phone # _____

Relationship _____

Allergies to Medication:

Child's Name Allergies:

_____	_____
_____	_____
_____	_____

Any other information you feel we should know about your child.

If I cannot be reached, I give my permission for basic first aid measures for my child and in the case of more serious injury, for emergency medical treatment to be sought.

Parent Signature _____ Date _____

Beth Shalom Gilner Religious School
Student Requirements
2017-18

Two copies of this form are enclosed. Please sign and date both copies and return one copy with your registration packet and keep the second for your records.

Synagogue Dues:

You must be current in all synagogue fees in order for your child(ren) to register and attend Religious School. Please call the synagogue office with any questions. *Children can attend up to two years in grades kindergarten through third grade before a family joins the synagogue.*

School Attendance:

90% attendance at Hebrew/Religious School is mandatory. Eligibility for Bar/Bat Mitzvah depends, in part, on attendance. During the seventh grade year the students must attend at least 75% of the classes in order to participate in the end of year graduation service.

Shabbat Youth Service Attendance:

The Shabbat requirement for kindergarten through fifth grade is 10 services per year, including Shabbat classes. Grade 6-7 will be required to attend one year prior to Bar/Bat Mitzvah – 3 services per month, at least 2 of which must be Saturday Morning.

1. Tot Shabbat meets weekly from 10:45 to 11:45, unless otherwise announced through social media. All 3, 4, and 5 year olds are welcome to join the service with a parent, downstairs in room #7.
2. Mini-Minyan meets from 10:45 to 11:45, upstairs in room #9, weekly unless otherwise indicated on the school/synagogue calendar. This minyan is for kindergarten through second grade children. Parents are not required to stay in the classroom, however they are required to stay in the building.
3. Junior Congregation is for students in third through sixth grade and meets twice a month from 10:30 to 12:00 in the Chapel.
4. Additionally, there will be five Saturday classes, instead of school on Sunday. On those days the students will attend either Mini-Minyan or Junior Congregation from 10:00 to 12:00 for tefillah/parsha instruction and a prayer service. These are required school days and will be in place of the regular youth services.

School Supplies:

Students are required to bring a notebook, paper, pen or pencil, all class books that are taken home, and a kippah (boys).

Food and Snacks:

Snack is provided for all classes.

Kosher snacks will be available for purchase in the downstairs lobby for \$.50 each from 4:30 – 4:45 pm on Tuesdays and from 9:00 to 9:15 am on Sunday.

Early Dismissal:

All visitors, including parents, must report to the school office. Students must be checked out through the office, for approved early dismissal.

Parent Signature

Date



Congregation Beth Shalom

Gilner Religious School

Permission for Photography & Videography 2017-2018

I (print name) _____

give permission for my child(ren) _____

to be photographed at Gilner Religious School events and/or field trips. These photographs may be used by Congregation Beth Shalom for educational purposes, Congregational advertising, Congregational Website and on the Congregation or Religious School public Facebook pages.

_____ Pictures for marketing and the website are okay but please do not post pictures of my child's face on Facebook.

Parent signature _____

Parent signature _____

Date _____

**Gilner Religious School
Tuition Payment Form/Fee Schedule
2017-2018**

IN ORDER TO GET THE EARLY BIRD SPECIAL, PLEASE REGISTER BY JUNE 30, 2017. The Tuition Fee increases after this date. In order for your child to be admitted to Religious School, fill out the below payment schedule and returned to the synagogue office. Synagogue dues for the 2016-2017 fiscal year must be current and all prior year balances must be paid in full. Please call Roberta at 770-399-5300 if you have any questions.

Fees for 2017-2018 registration: See note below for **tuition reduction** for families with multiple students.

	<u>Early Bird</u> <u>June 30, 2017</u>	<u>After June 30, 2017</u>
K through 2nd grade (Sunday only)	\$500 + \$45 book/supply fee	\$530 + \$45 book/supply fee
3rd through 6 th grades (2-day program)	\$860 + \$65 book/supply fee	\$890 + \$65 book/supply fee
7 th grade (2-day program)	\$860 + \$80 book/supply fee	\$890 + \$80 book/supply fee
*Teen Scene	\$136	\$136
Teacher Gifts	\$18 per child	\$18 per child

Families with multiple students attending Religious School will receive **tuition reduction** fees as follows:
\$25 less for second student; \$35 less for third; \$50 for fourth or fifth students. Book & supply fees remain the same.

***There will be no multiple student discount for Teen Scene (applications will be sent soon).**

Please print and fill out completely. Thank you.

Student(s) Name:

Last	First	Grade	Fee	Book/Supply Fee

Parent's Names _____

We are selecting the following payment schedule:

1. _____ Immediate payment in full by cash, check, or charge (MC/VISA)
Credit Card Authorization Form Attached.
2. _____ Two equal payments postdated for August 1 (15), 2017 and January 1 (15), 2018
(both checks must be included with registration)
2. _____ Eight equal payments using postdated checks or direct debit dated on the 1st or 15th of each month with the first check dated August, 2017 and the final check dated March, 2018. **(all checks must be included with registration.) Not available to 7th grade students.**

Signature

Date



5303 Winters Chapel Road, Atlanta, GA 30360

770-399-5300

DIRECT DEBIT AUTHORIZATION FORM

2017 - 2018

I (we), _____ hereby authorize **Congregation Beth Shalom, Inc.** to debit \$ _____ from my (our) account.

A. _____ Pay in Full: August 1, 2017

B. _____ Two equal payments: August 1, 2017 and January 1, 2018

C. Select one option (**not available to 7th grade students**):

a. _____ on the first day of each month beginning August 1, 2017 through March 1, 2018

b. _____ on the 15th day of each month beginning July 15, 2017 through March 15, 2018

Payments are processed on the next business day if the 1st or 15th falls on a weekend or holiday.

Debit Authorization is for the following:

_____ Religious School Tuition _____ Religious School Books _____ Teen Scene

Name on Account: _____

Bank Name: _____

City: _____ State: _____ Zip Code: _____

Account Type: (check one) _____ Checking _____ Savings

Account Number: _____

Bank Routing Number: _____

This authorization is to remain in full force and effect for the school year or until **Congregation Beth Shalom** has received a minimum of 14 days' written notification terminating this authorization. I (we) further understand that I am liable for all amounts due should a debit transaction be declined and that I (we) agree to pay a \$25 fee for all returned debit transactions.

Signature: _____

Print Name: _____ Date: _____



**Credit Card Authorization - Recurring Payments - Religious School
2017-2018**

(Please fill out completely)

CREDIT CARD BILLING INFORMATION:

Full Name: _____

Billing Address: _____

City, State & Billing Zip code: _____

Telephone: _____ **Email** _____

Credit Card Type: _____ VISA MASTERCARD

Card Number: _____ **Expiration Date:** _____

Name as it appears on the card: _____

Processing Date: Select 1 1st of the month 15th of the month

Recurring Payment Options Yes No

Religious School Tuition	<input type="checkbox"/>	<input type="checkbox"/>
Religious School Books	<input type="checkbox"/>	<input type="checkbox"/>
Teen Scene	<input type="checkbox"/>	<input type="checkbox"/>
Teacher Gift Fund	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/> as incurred

**A Credit Card Convenience Fee of 2.5% will be added to each transaction
(excluding donations).**

I authorize Congregation Beth Shalom to charge my credit card as indicated above. I understand that refunds of assigned charge permissions will not be given. I further understand that I am liable for tuition and other billable amounts due to Congregation Beth Shalom in the event charges are declined.

Authorized Signature _____ **Date** _____